

**FRESNO UNIFIED SCHOOL DISTRICT
POSITION DESCRIPTION**

TITLE:	Teacher, Visually Handicapped (Itinerant)	REPORTS TO:	Principal
DEPARTMENT:	School Site	CLASSIFICATION:	Certificated
WORK YEAR:	183 Days	SALARY:	Regular Teacher Salary

MINIMUM QUALIFICATIONS:

California credential authorizing services for the visually handicapped

KNOWLEDGE AND ABILITIES:

Knowledge of and ability to implement the subject matter, philosophical, social, and educational concepts relative to the duties and responsibilities listed on this job description

DUTIES AND RESPONSIBILITIES:

As a Director of Learning

1. Assist the visually handicapped pupil to participate academically and socially in regular classes
2. Supplement the work of the regular classroom teachers who have visually handicapped pupils in their classes
3. Cooperate with school administrators, counselors and professional staff personnel in planning the educational program and semester schedule of the visually handicapped pupil
4. Instruct visually handicapped pupil in appropriate special skills in Braille, typing and other special learning media including remedial work
5. Provide visually handicapped pupils with large print, Braille, tape recorded or other materials in cooperation with the classroom teacher
6. Arrange for standardized test administration in appropriate media for the visually handicapped pupil
7. Counsel with visually handicapped pupils and their parents on vocational planning, educational planning, social adjustment and mobility as needed
8. Assist in selecting pupils for enrollment in programs for visually handicapped and make referrals in vocational rehabilitation; provide liaison between schools for transfer students
9. Observe classroom and playground functioning of visually handicapped pupils
10. Select, train and supervise student readers when needed to assist visually handicapped pupils
11. Initiate orders, inventory, store and issue special books, material and equipment for visually handicapped pupils
12. Keep required records and make required reports to the pupil's immediate supervisors

Certificated Job Description

Title - Teacher, Visually Handicapped (Itinerant)

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Relationships

1. Interpret to school personnel the special needs of visually handicapped pupils
2. Counsel with visually handicapped pupils and parents on educational progress, social adjustment, vocational planning and special skills
3. Interpret the itinerant program for visually handicapped to the schools and the community

Professional Responsibilities

1. Keep abreast of all types of instructional equipment and materials for visually handicapped pupils
2. Maintain an open attitude toward innovative educational organization, techniques, content, and methods through attendance at meetings, conferences, and courses for professional growth
3. Maintain close relationships with local, state and national agencies concerned with the visually handicapped
4. Responsible for reports regarding attendance and with testing evaluation
5. Abide by the Code of Ethics of the District and professional organizations

Duties and responsibilities may be added, deleted or changed at any time at the discretion of management

ACCOUNTABILITY:

Persons to whom responsible: On-site Principal and Director, Special Education

Evaluators: Director, Special Education in cooperation with Principal

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