

**FRESNO UNIFIED SCHOOL DISTRICT
POSITION DESCRIPTION**

TITLE:	Teacher, Preschool	REPORTS TO:	Principal
DEPARTMENT:	School Site	CLASSIFICATION:	Certificated
WORK YEAR:	183 Days	SALARY:	Regular Teacher Salary

MINIMUM QUALIFICATIONS:

California credential authorizing instruction at preschool level
Sufficient to meet credential requirements
Course work in Child Development, ECE, Family Relations or related fields

KNOWLEDGE AND ABILITIES:

- A. Knowledge of current trends and research in Early Childhood Education
- B. Ability to supervise teacher assistants
- C. Ability to work with community organizations and services available to preschool students and parents
- D. Ability to communicate effectively with persons of limited English speaking ability
- E. Understanding of and ability to relate to the needs of pupils and parents of different ethnic, educational, and socioeconomic backgrounds

DUTIES AND RESPONSIBILITIES:

- A. Provide learning experiences in subject matter suited to the needs of pupils
- B. Develop and use appropriate instructional materials
- C. Provide individual and small group instruction designed to meet individual needs
- D. Provide appropriate physical and psychological environment
- E. Evaluate progress of pupils and keep appropriate records
- F. Plan with parents and staff to meet the health, nutrition, and safety needs of the child and the child's family
- G. Select and requisition books, instructional aids, instructional supplies, and food, following established District and department procedures
- H. Work cooperatively with Preschool Coordinator, school site personnel, and the community to recruit eligible students
- I. Plan and coordinate the work of aides, assistants, parents, and volunteers in the classroom and on study trips
- J. Develop activities and services for parents which promote parent participation, cooperation, and education, including home visits, parent conferences, parent meetings, and participation in SAC, SSC, and DAC
- K. Communicate regularly with parents by means of parent meetings, home visits, and individual parent conferences; interpret school program to parents
- L. Maintain professional competence through participation in site/District inservice education activities and curriculum development, and self-selected professional growth activities
- M. Duties and responsibilities may be added, deleted or changed at any time at the discretion of management

ACCOUNTABILITY

Person to whom responsible and Evaluator: Site Administrator

Persons responsible to Teacher, Preschool: Aides, Preschool

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12/94