

**FRESNO UNIFIED SCHOOL DISTRICT
POSITION DESCRIPTION**

TITLE:	Teacher, Life Sciences Secondary	REPORTS TO:	Principal
DEPARTMENT:	School Site	CLASSIFICATION:	Certificated
WORK YEAR:	183 Days	SALARY:	Regular Teacher Salary

MINIMUM QUALIFICATIONS:

California credential authorizing instruction of life science at the secondary level

KNOWLEDGE AND ABILITIES:

Knowledge of and ability to implement the subject matter, philosophical, social, and educational concepts relative to the duties and responsibilities listed on this job description

DUTIES AND RESPONSIBILITIES:

As a Director of Learning

1. Teach skills, knowledge, and scientific attitudes through courses in classes in biological sciences or science problems to secondary pupils, utilizing course of study adopted by the Board of Education and other appropriate learning activities. May conduct developmental or other pilot science programs officially approved by the District
2. Instruct pupils in citizenship, basic communication skills, and other general elements of the course of study common to all teachers, as specified in state law and administrative regulations and procedures of the school district
3. Plan a balanced science instructional program involving demonstrations, lectures, discussions, and student experiments; organize laboratory activities and procedures for optimum learning
4. Demonstrate scientific concepts by use of scientific apparatus, experiments, and standard or teacher- prepared charts, sketches, and other instructional aids
5. Provide individual or small group instruction in order to adapt the curriculum to the needs of pupils and to accommodate circumstances where a variety of projects and experiments are being worked on simultaneously
6. Instruct pupils in proper use, care, and safe handling of chemicals, science equipment, and plant and animal life
7. Provide for safe storage and proper use of materials, equipment and tools to prevent loss or abuse. Make minor adjustments and request repairs to equipment as required
8. Establish and maintain standards of pupil behavior needed to promote a productive learning environment during regular class sessions, laboratory sessions and field trips
9. Develop, with assistance of pupils, interest centers, models, and displays including books and similar materials to motivate learning of science

Certificated Job Description

TITLE - Teacher, Life Sciences, Secondary

Page two

10. Evaluate each pupil's growth in knowledge, skills, and scientific attitudes in course being taught and prepare progress reports
11. Select and request books, instructional aids, science equipment, chemicals, glassware, and supplies, and maintain inventory records as required

Relationships

1. Cooperate with school administration in providing science displays and programs for the school and community, and in sponsoring science fairs, clubs, and contests
2. Communicate with parents and school counselors on the individual pupil's progress
3. Supervise pupils in out-of-classroom activities during the assigned working day
4. Identify pupil needs, and cooperate with other professional staff members in assessing and helping pupils solve health, attitude, and learning problems
5. Participate in curriculum and other developmental programs within the school of assignment and/or on a District level. May teach under modular or flexible scheduling plans

Professional Attitude, Responsibility, and Participation

1. Perform basic attendance accounting and business services as required
2. Share in the sponsorship of student activities and participate in faculty committees
3. May plan and coordinate the work of aides, teacher assistants, and other paraprofessionals
4. Maintain professional competence through participation in inservice education activities provided by the District and/or in self-selected professional growth activities

Duties and responsibilities may be added, deleted or changed at any time at the discretion of management

ACCOUNTABILITY:

Person to whom responsible: On-site Principal

Evaluator: On-site Principal