TITLE: Teacher, Impaired/Disabled Adults
REPORTS TO: Guidance Learning Director

DEPT: Adult School
CLASSIFICATION: Certificated

FLSA: Exempt
WORK YEAR: 227 Days

EFFECTIVE: May 26, 1994
SALARY: Adult School Salary Schedule $25.47 Per Hour

GENERAL SUMMARY:
Provide direct instruction to impaired/disabled adults.

DUTIES AND RESPONSIBILITIES:
Provide direct instruction to impaired/disabled adult students.

Be familiar with course outline and make plans to meet major objectives of the course.

Prepare a written lesson plan for each class session.

Provide a variety of activities during each class session giving each student an opportunity to participate.

Incorporate a variety of testing methods in the evaluation of student performance.

Plan and preview use of all supplemental teaching aids and have pertinent materials prepared prior to classroom instruction.

Help students develop standards of self-evaluation and maintain a progress record for each student.

Assume additional responsibilities, tasks, and duties as may be determined by the supervisor or his/her designee.

KNOWLEDGE AND ABILITIES REQUIRED:
California credential authorizing instruction to adults with impairments/disabilities.

Ability to organize, plan and implement classroom activities for students with a variety of special needs/ disabilities and ethnic backgrounds.

Ability to create an atmosphere that inspires and encourages enthusiasm for learning.

Ability to recognize, understand, and respect individual student differences.
Ability to implement activities that are age appropriate, treating all students as adults.

Knowledge of the individual needs of students who participate in handicapped programs.

Knowledge of referral and intake process.

Ability to work with a number of service providers who are involved with other aspects of the student's life.

**WORKING CONDITIONS:**

Light to moderate physical effort; frequent standing or walking; periodic handling of light instructional materials. Indoor classroom environment.

**CONTACTS:**

Contacts with all levels of staff and students along with community people who provide other services to students.

Ced070
05/12/94