

**FRESNO UNIFIED SCHOOL DISTRICT
POSITION DESCRIPTION**

TITLE:	Teacher, Forensics, 9-12	REPORTS TO:	Principal
DEPARTMENT:	School Site	CLASSIFICATION:	Certificated
WORK YEAR:	183 Days	SALARY:	Regular Teacher Salary

MINIMUM QUALIFICATIONS:

California credential authorizing instruction in English/Speech at the secondary level
Major or minor in speech communications, drama or related field
Student teaching experience in field of speech or drama OR experience as assistant forensic coach/teacher

OTHER QUALIFICATIONS:

Must be willing:

1. To spend time outside of normal classroom hours coaching students at forensic tournaments throughout the year
2. To travel with and be responsible for forensic students at out-of-town tournaments including state and national qualifying contests, invitational contests, state and national final contests
3. To accept responsibility for fund raising efforts for forensic team activities
4. To accept duties in elected positions such as league officer positions, positions in professional organizations, assigned participation in District curriculum committees and professional assignments such as department chairperson
5. To coach forensic students to participate in community relations contests such as those offered by Lions Clubs, Optimist Clubs, Veterans of Foreign Wars, American Legion, Native Sons of the Golden West, etc.

KNOWLEDGE AND ABILITIES:

Knowledge of and ability to teach subject matter including all competitive events; philosophical, social and educational knowledge required to fulfill duties and responsibilities on this description

DUTIES AND RESPONSIBILITIES:

As a Director of Learning

1. Planning for instruction
 - a. Utilize course of study for forensics adopted by the Board of Education to teach basic and advanced skills of all forensic events
 - b. Seek to develop each student's full potential in basic speaking, listening, reading and writing skills

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- c. Provide individualized instruction to develop each student's full potential as a competitor in various forensic events
 - d. Provide instruction to develop student ability to think in a critical and rational manner and to analyze critically that which s/he hears and reads
 - e. Teach students techniques of working on a self directed basis in preparation for forensic events, including the ability to research and gather needed materials
 - f. Teach proper ethical behavior for competitive situations
2. Instructional techniques
- a. Provide for demonstration of various forensic events including the use of video and audio tapes, sample speeches, and live demonstrations by advanced competitors.
 - b. Provide for an adequate amount of practice time for each student
 - c. Provide instructional materials including books, magazines, and research materials for student use
 - d. Provide for students the opportunity to learn correct research techniques including the use of the school library and the county and university library

Relationships

1. Teacher-student
- a. Provide a creative and responsive climate for learning that encourages one-to-one contacts between student and teacher in developing an individual student's skills in a competitive event
 - b. Attempt to develop a positive self concept for each student through evaluation and constructive critique of student's performances
2. Teacher-staff
- a. Communicate with support staff to discuss individual student's progress
 - b. Participate in curriculum and other developmental programs within the school of assignment and/or on a District level
 - c. Plan and coordinate the work of aides and assistants
 - d. Interact positively with other faculty and staff members
 - e. Assume responsibility for being knowledgeable about other curricular and extra curricular activities of the school
3. Teacher-parent
- a. Communicate with parents to discuss individual student progress
 - b. Communicate with parents regarding expected behavior of forensic students (Code of Ethics) at all forensic contests and activities
 - c. Communicate with parents and solicit help of parents in support of forensic activities including tournament judging, fund raising, transportation and other activities where parent participation is desirable
 - d. Communicate with parents all necessary information regarding costs, travel times, hours of participation and other data that parents would be expected to want to know regarding the activity

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4. Teacher-as-coach

The forensic-coach serves "in loco parentis" at all contests where students are involved. As the person responsible, the forensic coach must, to the best of his/her ability:

 - a. See that students adhere to all school rules of behavior and attendance
 - b. See that students are eligible for forensic competition per the District adopted Code of Ethics and Participation for extra-curricular activities, and eligible per school adopted rules
 - c. See that students are eligible for forensic competition by adhering to all league, state and national association rules and regulations
 - d. Properly discipline or seek proper disciplinary action from school administrators for all students who violate any rules established by the coach, school, school district, league, state association, or national association
 5. Teacher-community relationships
 - a. Interpret District philosophy as occasion arises
 - b. Keep informed about and maintain communication with community affairs and organizations, including participation with students in service club speaking contests and demonstrations
 - c. Seek adult community help as judges for forensic contests
- Professional Attitude, Responsibility and Participation
1. Professional Growth
 - a. Take interest in and participate in professional organizations
 - b. Participate in curriculum development programs within the school of assignment and/or on a District level
 - c. Maintain professional competence through participation in in-service education activities, and/or self selected professional growth activities.
 2. Adaptability
 - a. Show willingness to teach-coach throughout forensic season including attendance and participation in assigned duties of all contests
 - b. May teach students of different backgrounds and ability, must be able to adapt to the individual needs of all students in the program
 - c. Must display acceptable coaching ethics, and adhere to all rules established by local league, state and national associations
 - d. Must learn proper methods for hosting administering tournaments
- Duties and responsibilities may be added, deleted or changed at any time at the discretion of management

ACCOUNTABILITY:

Person to whom responsible: On-site principal

Evaluator: On-site principal

Persons responsible to Teacher, Forensics 9-12: Those designated by Principal