

**FRESNO UNIFIED SCHOOL DISTRICT
POSITION DESCRIPTION**

TITLE:	Teacher, Elementary Classroom, Grades 4-6	REPORTS TO:	Principal
DEPARTMENT	School Site	CLASSIFICATION:	Certificated
WORK YEAR:	183 Days	SALARY:	Regular Teacher Salary

MINIMUM QUALIFICATIONS:

California credential authorizing elementary instruction

KNOWLEDGE AND ABILITIES:

Knowledge of and ability to implement the subject matter, philosophical, social, and educational concepts relative to the duties and responsibilities listed on this job description

DUTIES AND RESPONSIBILITIES:

Subject Area

1. Planning for instruction - small group and individual **E**
 - a. Teach reading, language arts, social studies, mathematics, science, health, art, physical education, and music as adopted by the Board of Education and, consistent with District goals and objectives, may teach a foreign language and civics in grade six **E**
 - b. Provide planned learning experiences in order to motivate students and best utilize the available time for instruction **E**
 - c. Develop lesson plans and instructional materials and provide individualized and small group instruction in order to adapt the curriculum to meet the needs of each student **E**
 - d. Establish and maintain standard of student behavior needed to achieve a functional learning atmosphere in the classroom **E**
 - e. Create with students a functional and attractive environment for learning through displays, bulletin boards and learning stations **E**
 - f. Insure a comfortable, orderly and attractive room environment through control of heat, light and room arrangement **E**
 - g. Supervise students in out-of-classroom activities during the assigned work day **E**
 - h. Perform basic attendance accounting and business service as required **E**
 - i. Evaluate materials, textbooks, films, etc., for the purpose of seeing their relationship to level of pupil taught **E**

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Teaching results - evaluation-recordkeeping **E**

- a. Continually evaluate student's academic and social growth, readjusting the teacher procedure to stimulate continuous progress **E**
- b. Keep appropriate records of progress regarding strengths or weaknesses **E**
- c. Evaluate student teachers as assigned to the grade (if applicable **E**)

Instructional techniques

- a. Select and requisition books, maintain instructional aids and supplies **E**
- b. Adapt, develop, and use multimedia materials for different learning styles or modalities by providing available resources **E**
- c. Establish and maintain student behavior needed to create a good self-image and positive attitude as well as the responsibility for learning **E**
- d. Provide planned learning experiences in order to motivate students to investigate and inquire in search of more knowledge **E**
- e. Provide individual or group instruction designed to meet individual needs **E**

Relationships

1. Teacher-student
 - a. Establish a positive teacher-student rapport by maintaining a responsive environment for learning **E**
 - b. Develop consistent positive classroom management and working arrangement with students to develop good self-image **E**
2. Teacher-staff
 - a. Share in the sponsorship of student activities and participate in faculty committees
 - b. Cooperate with other staff members in assessing and helping pupils solve health, attitude and learning problems **E**
 - c.* Participate with other professional staff members in outdoor education programs at assigned grade level **E**
 - d. May work with other staff members in planning and coordinating work of aides, and other paraprofessionals
3. Teacher-parent
 - a. Communicate with parents through a variety of methods or means in order to develop a positive reinforcement of interest in student's progress **E**
 - b. Meet with parents at least one time to interpret school program **E**
4. Teacher-community
 - a. Impart District philosophy as need arises **E**
 - b. Present a positive teacher image to the community through school activities **E**

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Professional Attitude, Responsibilities and Participation

1. Professional growth
 - a. Maintain professional competence through participation in in-service education activities provided by District or college, and/or self-selected professional growth activities **E**
 - b. Participate or show an interest in professional organizations **E**
 - c. Participate in curriculum and other developmental programs by working with teams or sharing within a school or district **E**
 - d. Participate in evaluating textbooks and other materials on level **E**
 - e. Attend scheduled in-service meetings and make use of those materials and techniques, which improve the educational program **E**
2. Adaptability
Willingness to accept change in programs, materials, techniques or socioeconomic areas
3. Ethics
Abide by the Code of Ethics of Fresno Unified School District **E**

Duties and responsibilities may be added, deleted or changed at any time at the discretion of management

ACCOUNTABILITY:

Person to whom responsible: On-site Principal

Evaluator: On-site Principal

Persons responsible to the Teacher, Elementary Classroom, Grades 4-6: Student Teachers and Aides or other paraprofessionals assigned

* This does not mean the teacher must physically take part in the Physical Education program.

E = Essential Functions

CED164

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