

**FRESNO UNIFIED SCHOOL DISTRICT
POSITION DESCRIPTION**

TITLE:	Teacher, Educable Mentally Retarded	REPORTS TO:	Principal
DEPARTMENT	School Site	CLASSIFICATION:	Certificated
WORK YEAR:	183 Days	SALARY:	Regular Teacher Salary

MINIMUM QUALIFICATIONS:

California credential authorizing instruction for the mentally retarded student

KNOWLEDGE AND ABILITIES:

Knowledge of and ability to implement the subject matter, philosophical, social, and educational concepts relative to the duties and responsibilities listed on this job description.

DUTIES AND RESPONSIBILITIES:

As a Director of Learning

1. Educational program for EMR children in special day class to develop learning potential, social skills and emotional control
 - a. Teach educable mentally retarded pupils in special day classes, providing a functional educational program which emphasizes basic learning skills, basic subject skills, social competence, and emotional security, the extent of which is based upon the emotional, physical, and intellectual development of the individual pupil
 - b. Determine the academic level of each pupil and individualize subject content accordingly
 - c. Use a variety of instructional procedures, techniques, and materials to motivate pupils who have short attention spans or other learning difficulties
 - d. Use behavior modification techniques to improve social adjustment of pupils
 - e. Counsel individuals and groups of pupils on educational and personal problems
 - f. Assist the mentally retarded pupil to make a realistic assessment of abilities and to establish goals in keeping with these abilities
 - g. Teach functional skills which may not normally be taught in the regular classroom

Relationships

1. Teacher-staff
 - a. Interpret the abilities and disabilities of the mentally retarded pupil to District personnel
 - b. Assist the Principal and other professional staff members in the selection and integration of pupils into regular classrooms

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- c. Assist other professional staff members in resolving the unique psychological and/or disciplinary problems of the mentally retarded pupil as related to a frequent experiencing of failure
 - d. Work with the school site committee in the admission, placement and evaluation of pupils in classes for the mentally retarded
 - e. Confer frequently with professional staff members regarding the educational, social, and personal problems characteristic of the mentally retarded pupil
 - f. Provide continual supervision on an "on call" basis for pupils assigned to the group as problem situations arise elsewhere in the school
 - g. Perform all other functions performed by regular classroom teacher
2. Teacher-parent
- a. Help parents to understand the problem of mental retardation and to gain an acceptance of this fact
 - b. Confer frequently with parents regarding the educational, social, and personal problems characteristic of the mentally retarded pupil
 - c. Inform parents of the academic, social and emotional progress of the child
3. Teacher-community
- a. Help the community-at-large to understand the problems of mental retardation and the importance of providing the educable mentally retarded with a functional educational program by participating in community activities
 - b. Acquaint the community with the educational program for the educable mentally retarded by encouraging school visitation and through open house activities
 - c. Participate in activities of and cooperate with community organizations working with the handicapped

Professional Attitude, Responsibility, and Participation

- 1. Take courses and attend workshops presenting information on latest instructional techniques and methods in the educable mentally retarded program
- 2. Read current literature pertaining to special education
- 3. Belong to professional organizations, including those involved with special education
- 4. Readily accept and adjust to changes in curriculum, instructional procedures, and administrative practices when they have been proven beneficial to the EMR program
- 5. Carefully observe professional ethics. (Conform to minimum requirements)

Duties and responsibilities may be added, deleted or changed at any time at the discretion of management

ACCOUNTABILITY:

Persons to whom responsible: Coordinator, Educable Mentally Retarded and On-site Principal

Evaluators: On-site Principal with assistance from the Coordinator, Educable Mentally Retarded

Persons responsible to Teacher, Educable Mentally Retarded: Classroom Aides