

**FRESNO UNIFIED SCHOOL DISTRICT  
POSITION DESCRIPTION**

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<b>TITLE:</b>	Teacher, Driver Education	<b>REPORTS TO:</b>	Principal
<b>DEPARTMENT</b>	School Site	<b>CLASSIFICATION:</b>	Certificated
<b>WORK YEAR:</b>	183 Days	<b>SALARY:</b>	Regular Teacher Salary

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**MINIMUM QUALIFICATIONS:**

California credential authorizing instruction at the secondary level  
California credential authorizing instruction in Driver's Education  
Valid California Driver's License

**KNOWLEDGE AND ABILITIES:**

Knowledge of and ability to implement the subject matter, philosophical, social, and educational concepts relative to the duties and responsibilities listed on this job description

**DUTIES AND RESPONSIBILITIES:**

As a Director of Learning

1. Teach knowledge and skills in one or more driver education courses approved by the Board of Education
2. Teach classroom and laboratory instruction in motor vehicle operation using simulator, behind-the-wheel instruction, and observation techniques
3. Utilize District curriculum lesson plans and organize class to enable completion of required activities within allotted time
4. Teach pupils the manipulative and perceptive skills required for the safe and proper operation of a motor vehicle
5. Teacher pupils how to cope with typical emergencies that are associated with operation of motor vehicles
6. Teach classroom phase with use of District developed audio-visual materials
7. Evaluate each pupil's performance, knowledge, and skills in course being taught and prepare progress reports
8. Assist Unit Manager as necessary to provide an effective and efficient Driver Education Program

Relationships-Student, Staff, Parent, Community

1. Attempt to instill attitudes and behavior in students, which are conducive to the safe and proper operation of a motor vehicle
2. Assist pupil in preparing applications for an obtaining learner permits and student Driver Licenses
3. Issue Certificates of Completion to pupils who complete the course
4. Confer the counselors and teachers on student problems related to driver education

5. Contact parent or guardian concerning student problems
6. Keep necessary records and prepare report as required
7. Service driver training car (gasoline, oil, washing) and arrange for other maintenance services with automobile dealer

Professional Attitude, Responsibility, and Participation

1. Maintain professional competence through participation in in-service activities provided by the District and other educational agencies
2. Actively participate in at least one related professional or community organization
3. Flexible and able to share facilities, materials, and equipment and work harmoniously with other driver education staff
4. Assume responsibility for proper care and use of District assigned equipment and materials

Duties and responsibilities may be added, deleted or changed at any time at the discretion of management

**ACCOUNTABILITY:**

Persons to whom responsible: Unit Manager, Coordinator and Department Chairperson  
Evaluators: Same as above

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