

FRESNO UNIFIED SCHOOL DISTRICT
Position Description

TITLE:	Consulting Teacher	REPORTS TO:	Peer Assistance & Review Program Panel
DEPARTMENT:	Professional Development	CLASSIFICATION:	Certificated
FLSA:	Exempt	WORK YEAR:	195 days
BOARD APPROVAL:	May 24, 2000	SALARY:	Teacher's Salary Schedule

BASIC FUNCTION

Provide peer assistance and review to eligible first and second year teachers and permanent teachers who receive a "Does Not Meet Standards" evaluation.

REPRESENTATIVE DUTIES

Establish and maintain effective communication with participating teachers in the PAR Program and school administrative staff. *E*

Assist in communicating the goals, procedures and objectives of the PAR Program to school staff, central office, and members of the public. *E*

Assist in providing leadership and guidance in modifying the PAR Program to meet the Teacher Support and Service plan. *E*

Assist with the implementation of the PAR Program to ensure timely delivery of services. *E*

Assist with in-service training for eligible teachers, participating in the PAR Program. *E*

Assist in ensuring appropriate implementation of testing and evaluation of progress, if required, through the use of various evaluation methods. *E*

Assist in ensuring that LEP students receive the core curriculum by assisting eligible teachers in planning SDAIE, evaluating student progress, adjusting the delivery system and coordinating services for students, if appropriate. *E*

Assist with the coordination of PAR Program activities to promote the goals and objectives of the PAR Program. *E*

Perform related duties as assigned.

EDUCATION AND EXPERIENCE

Any combination equivalent to: bachelor's degree and eight years of successful classroom teaching experience at the appropriate level, recent classroom teaching experience, successful experience in mentoring or coaching, and evidence of continued professional growth.

LICENSES AND OTHER REQUIREMENTS

Valid California teaching credential authorizing instruction at the appropriate level.
Valid California Drivers License

DESIRED QUALIFICATIONS AND OTHER EXPERIENCES

Masters degree

Experience in leadership positions, including such experiences as mentor teacher, BTSA support provider, department chair, team leader, etc.

Ability to use technology

Experience in presenting in-service or staff development

KNOWLEDGE AND ABILITIES

KNOWLEDGE OF:

District school site, program policies and procedures

State and District curriculum requirements

Knowledge of effective practices

Excellent interpersonal skills using tact, patience, and courtesy

Rules and regulations of State and Federal Programs

Excellent oral and written communication skills

Public speaking techniques

ABILITY TO:

Interpret, apply and explain District, school, and program policies, procedures, and regulations

Perform assignments independently

Provide inservice training

Communicate effectively both orally and in writing

Plan and organize work

Meet schedules and time lines

Understand program goals and objectives

Analyze situations accurately and adopt or recommend effective courses of action

Establish and maintain cooperative and effective working relationships with others

Prepare and deliver oral presentations

WORKING CONDITIONS:

ENVIRONMENT:

School environment and office environment. Travel in car.

PHYSICAL ABILITIES:

Seeing and speaking to make public presentations, hearing and speaking to exchange information in person or on the telephone, and dexterity of hands and fingers to operate a computer keyboard.

Fresno Unified School District is an Equal Opportunity/Affirmative Action Employer and reasonable accommodations are made under the Americans with Disability Act as required by law.

E = Essential Functions