

**FRESNO UNIFIED SCHOOL DISTRICT
POSITION DESCRIPTION**

TITLE:	Resource Specialist, Special Education	REPORTS TO:	Principal
DEPARTMENT	School Site	CLASSIFICATION:	Certificated
WORK YEAR:	183 Days	SALARY:	Regular Teacher Salary

MINIMUM QUALIFICATIONS

Possess a Special Education credential
Three years teaching experience

KNOWLEDGE AND ABILITIES

Knowledge of and ability to implement the subject matter, philosophical, social and educational concepts relative to the duties and responsibilities listed on this job description

DUTIES AND RESPONSIBILITIES

Maintain working knowledge of Master Plan concepts and regulations as they relate to the education of children
Work with principal and other staff to identify children with exceptional needs
Serve as a member of the Individual Educational Plan Team (IEPT)
Assist in the development of the child's Individual Educational Plan (IEP)
Provide instruction as outlined in the IEP
Evaluate the child's progress
Provide services and materials to other staff members
Coordinate the Special Education program at the building level
Provide parents with information regarding child's progress; suggest ways in which they may assist
Provide vocational-career guidance to students when appropriate
Maintain positive contacts with other school personnel and parents
Under the direction of the principal, assume responsibility as a regular faculty member for the duties and activities related to school function
Duties and responsibilities may be added, deleted or changed at any time at the discretion of management

ACCOUNTABILITY

Persons to whom responsible: Principal
Evaluator: Principal
Persons responsible to Resource Specialist: Special Education Assistant and other paraprofessionals assigned