

**FRESNO UNIFIED SCHOOL DISTRICT
POSITION DESCRIPTION**

TITLE:	Reading Specialist Categorical	REPORTS TO:	Principal
DEPARTMENT:	School Site	CLASSIFICATION:	Certificated
FLSA:	Exempt	WORK YEAR:	183 Days
EFFECTIVE:	August 26, 1993	SALARY:	Teacher's Salary Schedule

GENERAL SUMMARY:

Year-to-year position to provide assistance for students and teachers to improve reading quality of students deficient in reading skills. Provide instructional leadership and teacher training in effective instructional interventions with particular emphasis on reading strategies in the content area.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

Plan and implement early intervention reading programs and/or strategies.

Provide leadership and coordination in the program of across-the-curriculum reading improvement.

Investigate strategies with "experts" in the area of reading, including CSUF, to help students improve reading skills.

Work with students individually and in groups for reading improvement.

Demonstrate teaching techniques to teachers for reading improvement in individual classroom situations.

Work with language arts teachers to coordinate computer-assisted strategies for reading improvement both in the computer lab and individual classrooms.

Provide leadership in the use of technology in support of reading instruction.

Conduct in-service workshops and demonstrations pertinent to effective reading methods, materials, diagnostic techniques, and prescriptive strategies in reading.

Assist the administrative staff and principal in monitoring the effectiveness of reading programs through periodic measurements of student progress.

Assist staff in the adoption and use of varied instructional materials, supplementary works, software, and audiovisual aids.

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Work with feeder schools to provide support and strategies to assure emphasis on reading improvement K-12.

Maintain such records and reports as necessary for the successful execution of the program.

Plan and implement strategies for the integration of reading instruction in all content areas.

Assist in the review and improvement of site reading programs at the request of the principal.

Provide leadership in creating a comprehensive reading assessment program.

Assume additional responsibilities, tasks, and duties as may be determined by the supervisor or his/her designee.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

California credential appropriate to the grade and subject area.

Teacher-Specialist in Reading Certificate.

Three years of successful teaching experience, one of which must be in a low socioeconomic attendance area.

Knowledge of and ability to relate to needs of students and parents of varying ethnic, cultural, and socio-economic backgrounds.

Knowledge of and ability to integrate reading strategies into all content areas.

Knowledge of and ability to provide teacher training in all content areas to improve student reading.

Ability to work cooperatively with faculty and staff.

Knowledge of local, state, and federal programs, applications, guidelines, and philosophy in reading.

Ability to work cooperatively with parent and community groups.

Ability to work cooperatively with staff from feeder schools to develop an integrated program for reading improvement.

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WORKING CONDITIONS:

Light to moderate physical effort; frequent standing or walking; periodic handling of light weight parcels or supplies. Rapid paced work, moderate to high levels of stress. Indoor office or classroom environment.

CONTACTS:

Daily contact with students, teachers, principal, counselors and parents. Frequent contact with District administrative staff at all levels. Occasional contact with the general public and representatives of community organizations.

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