

FRESNO UNIFIED SCHOOL DISTRICT
POSITION DESCRIPTION

TITLE:	Program Specialist Gifted & Talented Education Gate/Accelerated Learning K-12	REPORTS TO:	Coordinator Gifted & Talent Ed Accelerated Learning
DEPART:	Instructional Support Services	CLASSIFICATION:	Certificated
FLSA:	Exempt	WORK YEAR:	205 Days
EFFECTIVE DATE:	November 8, 1993	SALARY:	Teacher's Salary Schedule

GENERAL SUMMARY:

Provide services to schools to assist in assessment and identification of accelerated learners.
Serve as resource to parents, teachers and administrators.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

Administer and interpret group tests for students, grades 1-11.

Gather and evaluate relevant student information for program eligibility for students, grades 1-11.

Assist in identifying students of varied ethnic backgrounds for appropriate accelerated learning opportunities.

Assist in providing information for GATE teachers and parents regarding current trends in gifted and talented education.

Assume additional responsibilities, tasks, and duties as may be determined by the supervisor of his/her designee.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

California teaching credential.

Recent course work in curriculum - preferred.

Language Development Specialist Certificate, or equivalent - preferred.

Experience teaching, working with diverse language populations, and curriculum development.

Knowledge of methods of instructing gifted students.

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Knowledge Skills & Abilities Required

(continued)

Knowledge in instructional programs K-12 and of current educational trends.

Knowledge of behaviors and traits of students from varied ethnic backgrounds indicating accelerated learning abilities.

Knowledge of principles and procedures associated with curriculum development, implementation, and accelerated learning.

Knowledge of District core programs, GATE, State & Federal Categorical Programs, Special Education, and Multicultural/Multilingual programs.

Ability to work effectively with students and parents of varied ethnic backgrounds.

Ability to work effectively with school faculty, staff and other district personnel.

Ability to maintain accurate information records for District and State accountability.

WORKING CONDITIONS:

Light to moderate physical effort, frequent standing or walking; periodic handling of light weight parcels or supplies. Rapid paced work, moderate to high levels of stress, frequent evening meetings. Indoor office environment.

CONTACTS:

Daily contacts with school site administrators, teachers and classified staff.

Frequent contacts with parents.

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