

TITLE

NURSE, STAFF - LORI ANN INFANT PROGRAM

MINIMUM QUALIFICATIONS:

- A. Credential
 - 1. Health and Development Credential, Designated Services Credential with specialization in School Health or Ryan Credential
 - 2. Valid California Registered Nurse License
 - 3. School Audiometrist Certificate (may obtain while working under supervision)
- B. Education

Sufficient to meet credential requirements
- C. Experience

At least one year successful professional nursing experience
- D. Personal

Ability to meet District standards of physical and mental health, professional attitude and leadership ability
- E. Other

Valid Driver's License and provide a motor vehicle

KNOWLEDGE AND ABILITIES:

- A. Knowledge of education, health education, community health, sociology or related areas
- B. Have a working knowledge of office procedures
- C. Knowledge of community health agencies, allied health professionals
- D. Knowledge of federal, state and local health regulations concerning students
- E. Ability to communicate effectively with persons of limited English speaking ability

DUTIES AND RESPONSIBILITIES:

- A. Management Area
 - 1. PRIMARY FUNCTION of the professional school nurse is to strengthen the educational process through improvement of the health status of children
 - a. Serve as a health resource representative of the total school health program under the administrative direction of the Building Principal, Project Coordinator and the Director of Health Services
 - b. Assist in planning for the care of children who become ill; administer first aid; provide for medications at school in accordance with established Board of Education policies
 - c. Record and maintain a cumulative pupil health folder on all children
 - d. Attend Admission, Dismissal and Review Committee meetings as a member of the interdisciplinary team for children enrolled in the program
 - e. Provide medical in-service for the staff and information for parent education

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Duties and Responsibilities

(continued)

- f. Appraise children noting suspected deviations
 - g. Make medical decisions or referrals within professional limits
 - h. Compile monthly reports of services rendered and forward to Director of Health Services
- B. Relationships
- 1. Nurse-child
 - a. Focus on the physical and emotional health of each child
 - b. Assist persons responsible for child's health to use appropriate resources (community agencies)
 - 2. Nurse-staff
 - a. Provide medical inservice for the staff and information for parent's information
 - b. Provide on-site medical education, referral and treatment when necessary
 - 3. Nurse-parent
 - a. Conduct home visitations and carry an assigned number of children for weekly home visits and interventions
 - b. Assist parents in obtaining required immunizations
 - c. Notify parents regarding illnesses, physical defects and potential health problems
 - d. Interpret medical recommendations to parents
 - e. Promote safe and healthy conditions in the children's school environment
 - 4. Nurse-community
 - a. Participate in the formation of procedures for the control of communicable disease in compliance with State and County Health Department regulations. Inform school personnel and parents regarding these regulations
 - b. Aid in creating awareness of health services in the community
- C. Professional Attitude, Responsibility, and Participation
- 1. Professional Growth
 - a. Participate actively in professional teacher and nurse organizations
 - b. Attend inservice educational programs and college classes in order to keep abreast of the new developments in health care and health education
 - 2. Adaptability
 - a. Have a working knowledge of federal and state programs which pertain to area of service
 - b. Coordinate services with health related agencies
 - 3. Ethics
 - Hold and share health information with other professional persons in strict confidence

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Duties and Responsibilities
(continued)

- D. Duties and responsibilities may be added, deleted or changed at any time at the discretion of management

ACCOUNTABILITY:

- A. Persons to whom responsible
1. Director, Health Services
 2. Project Coordinator
- B. Evaluators
1. Director, Health Services
 2. Project Coordinator

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