TITLE

NURSE, STAFF - LORI ANN INFANT PROGRAM

MINIMUM QUALIFICATIONS:

A. Credential
   1. Health and Development Credential, Designated Services Credential with specialization in School Health or Ryan Credential
   2. Valid California Registered Nurse License
   3. School Audiometrist Certificate (may obtain while working under supervision)
B. Education
   Sufficient to meet credential requirements
C. Experience
   At least one year successful professional nursing experience
D. Personal
   Ability to meet District standards of physical and mental health, professional attitude and leadership ability
E. Other
   Valid Driver's License and provide a motor vehicle

KNOWLEDGE AND ABILITIES:

A. Knowledge of education, health education, community health, sociology or related areas
B. Have a working knowledge of office procedures
C. Knowledge of community health agencies, allied health professionals
D. Knowledge of federal, state and local health regulations concerning students
E. Ability to communicate effectively with persons of limited English speaking ability

DUTIES AND RESPONSIBILITIES:

A. Management Area
   1. PRIMARY FUNCTION of the professional school nurse is to strengthen the educational process through improvement of the health status of children
      a. Serve as a health resource representative of the total school health program under the administrative direction of the Building Principal, Project Coordinator and the Director of Health Services
      b. Assist in planning for the care of children who become ill; administer first aid; provide for medications at school in accordance with established Board of Education policies
      c. Record and maintain a cumulative pupil health folder on all children
      d. Attend Admission, Dismissal and Review Committee meetings as a member of the interdisciplinary team for children enrolled in the program
      e. Provide medical in-service for the staff and information for parent education
Duties and Responsibilities
(continued)

f. Appraise children noting suspected deviations
g. Make medical decisions or referrals within professional limits
h. Compile monthly reports of services rendered and forward to Director of Health Services

B. Relationships

1. Nurse-child
   a. Focus on the physical and emotional health of each child
   b. Assist persons responsible for child's health to use appropriate resources (community agencies)

2. Nurse-staff
   a. Provide medical inservice for the staff and information for parent's information
   b. Provide on-site medical education, referral and treatment when necessary

3. Nurse-parent
   a. Conduct home visitations and carry an assigned number of children for weekly home visits and interventions
   b. Assist parents in obtaining required immunizations
   c. Notify parents regarding illnesses, physical defects and potential health problems
   d. Interpret medical recommendations to parents
   e. Promote safe and healthy conditions in the children's school environment

4. Nurse-community
   a. Participate in the formation of procedures for the control of communicable disease in compliance with State and County Health Department regulations. Inform school personnel and parents regarding these regulations
   b. Aid in creating awareness of health services in the community

C. Professional Attitude, Responsibility, and Participation

1. Professional Growth
   a. Participate actively in professional teacher and nurse organizations
   b. Attend inservice educational programs and college classes in order to keep abreast of the new developments in health care and health education

2. Adaptability
   a. Have a working knowledge of federal and state programs which pertain to area of service
   b. Coordinate services with health related agencies

3. Ethics
   Hold and share health information with other professional persons in strict confidence
Duties and Responsibilities (continued)

D. Duties and responsibilities may be added, deleted or changed at any time at the discretion of management

ACCOUNTABILITY:

A. Persons to whom responsible
   1. Director, Health Services
   2. Project Coordinator

B. Evaluators
   1. Director, Health Services
   2. Project Coordinator

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