

FRESNO UNIFIED SCHOOL DISTRICT
Position Description

TITLE:	Lead Roofer	REPORTS TO:	Assigned Supervisor
DEPARTMENT:	Maintenance	CLASSIFICATION:	Classified
FLSA:	Non-Exempt	WORK YEAR:	261 Days
BOARD APPROVAL:	May 19, 2021	SALARY:	FTA – Trades Hourly Salary Schedule Grade M-33

Basic Function:

Perform skilled, journeyman level work involving application, repair and emergency stop-leak of various types of roofing systems throughout the district. Perform duties as a working lead, coordinating roofing work while providing hands-on participation regarding the installation, operation, and maintenance of roofing and associated systems.

REPRESENTATIVE DUTIES: (Persons employed in this position may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge or abilities with this classification, but is intended to accurately reflect the principal job elements.)

Leads, directs, participates in, and provides insight into the maintenance and improvements of roofing and associated systems, operations and computerized maintenance management systems that support work order management and preventative, corrective, and predictive maintenance programs associated with roofing systems. *E*

Direct and assist with the work of assigned roofers or laborers. *E*

Recommend roofing materials and methods to be used for re-roofing or installing new roofing systems. *E*

Review contract work for compliance with District standards as directed. *E*

Plan and implement a preventive maintenance program for various roofing systems. *E*

Prepare estimates and establish priorities for completion of five-year Deferred Maintenance roofing needs. *E*

Apply roofing materials using hot or cold application; place flashings; spread gravel. *E*

Repair or replace gutters, down-spouts and other roof projections. *E*

Erect necessary equipment and hoisting materials to accomplish tasks. *E*

Estimate necessary materials and submit requisitions. *E*

Maintain records of time and materials used. *E*

Perform related duties as assigned.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and training equivalent to apprenticeship program and five years of journey-level experience in the roofing trade.

LICENSES AND OTHER REQUIREMENTS:

Valid Class C California driver's license; successfully pass a Class B physical exam.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Methods, materials, tools and equipment used to install and repair the various roofing systems that are commonly found within the District.

ABILITY TO:

- Skillfully use the tools and materials of the roofing trade.
- Lay out work and estimate time, tools and materials needed.
- Follow written and oral instructions.
- Work from plans and specifications.
- Maintain simple records.
- Maintain cooperative working relationships with others.
- Coordinate and direct the work of others.
- Observe legal and defensive driving practices.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor work environment; driving a vehicle to conduct work; seasonal heat and cold or adverse weather conditions.

PHYSICAL ABILITIES:

Climbing ladders and working from heights; hearing and speaking to exchange information and provide work direction to others; walking over rough or uneven surfaces; kneeling or crouching; dexterity of hands and fingers to operate various tools and equipment; seeing to perform roofing tasks; lifting heavy objects; reaching overhead, above the shoulders and horizontally.

HAZARDS:

Working on ladders; working at heights.

Fresno Unified School District is an Equal Opportunity Employer and reasonable accommodations are made under the Americans with Disability Act as required by law.

E = Essential Functions