

FRESNO UNIFIED SCHOOL DISTRICT  
Position Description

<b>TITLE:</b>	Lead Mobile Maintenance	<b>REPORTS TO:</b>	Assigned Supervisor
<b>DEPARTMENT:</b>	Maintenance	<b>CLASSIFICATION:</b>	Classified
<b>FLSA:</b>	Non-Exempt	<b>WORK YEAR:</b>	261 Days
<b>BOARD APPROVAL:</b>	May 19, 2021	<b>SALARY:</b>	FTA – Trades Hourly Salary Schedule Grade M-63

**Basic Function:**

Participate in the work and lead a team of journey level carpenters, electricians, painters, plumbers, building maintenance workers, helpers, and other crafts workers, as assigned; inspect, plan, and estimate work on school facilities; communicate with principals, other site staff, and department staff.

**REPRESENTATIVE DUTIES: (Persons employed in this position may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge or abilities with this classification, but is intended to accurately reflect the principal job elements.)**

Work with and lead a skilled trades maintenance crew in repair, painting, and maintenance of buildings, furniture, cabinets, equipment, plumbing fixtures, and other school structures. *E*

Plan and arrange work schedules. *E*

Requisition materials and equipment for jobs. *E*

Keep time, cost, and other records; make reports. *E*

Make surveys to determine repair maintenance needs. *E*

Schedule and coordinate work with that of other programs or crafts and with school personnel. *E*

Read and interpret blueprints; prepare layouts or sketches; estimate labor and material costs. *E*

Drive a truck. *E*

Explain the policies and procedures of the mobile maintenance team. *E*

Perform related duties as assigned.

**EDUCATION AND EXPERIENCE:**

Any combination equivalent to: graduation from high school; training, experience, or education equivalent to completion of a recognized apprentice training program in one of the major trades, and five years of recent, full-time, paid, journey-level experience a large maintenance department, preferably including work experience in more than one trade.

**LICENSES AND OTHER REQUIREMENTS:**

Valid California driver's license; successfully pass a Class B Physical exam.

**KNOWLEDGE AND ABILITIES:**

KNOWLEDGE OF:

Safety methods and practices.

Building and safety codes and regulations.

Technical aspects of field of specialty.

Principles, terminology, equipment, tools and materials of general maintenance trades.

ABILITY TO:

Appropriately use tools and equipment common to the maintenance trade.

Read blueprints, plans, and specifications.

Estimate labor and materials costs.

Maintain records and prepare reports.

Establish effective working relationships with others.

Direct the work of others.

Plan and organize work.

Meet schedules and timelines.

Read, apply and explain rules, regulations, policies and procedures.

Observe legal and defensive driving practices.

**WORKING CONDITIONS:**

ENVIRONMENT:

Indoor and outdoor setting to perform maintenance duties; driving a vehicle to conduct work; seasonal heat and cold or adverse weather conditions.

PHYSICAL ABILITIES:

Standing and walking for extended periods of time; bending at the waist; pushing and pulling maintenance supplies and equipment; lifting and moving heavy objects; reaching overhead, above the shoulders and horizontally; seeing to perform assigned duties; climbing ladders, stairs, scaffolding and ramps; dexterity of hands and fingers to operate specialized tools and equipment.

HAZARDS:

Working on ladders or scaffolding; fumes from paints and solvents; working in confined areas; working around asbestos.

Fresno Unified School District is an Equal Opportunity Employer and reasonable accommodations are made under the Americans with Disability Act as required by law.

***E = Essential Functions***