

FRESNO UNIFIED SCHOOL DISTRICT

Position Description

TITLE:	Lead Floor Covering Worker	REPORTS TO:	Assigned Supervisor
DEPARTMENT:	Maintenance	CLASSIFICATION:	Classified
FLSA:	Non-Exempt	WORK YEAR:	261 Days
BOARD APPROVAL:	May 19, 2021	SALARY:	FTA – Trades Hourly Salary Schedule Grade M-22

Basic Function:

Perform skilled maintenance of floor covering in the construction and repair of school buildings and facilities. Perform duties as a working lead, coordinating Flooring Technician(s) work while providing hands-on participation in installing, maintaining, repairing and removing of flooring, tile and associated finishes.

REPRESENTATIVE DUTIES: (Persons employed in this position may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge or abilities with this classification, but is intended to accurately reflect the principal job elements.)

Perform skilled maintenance of floor covering in the construction and repair of school buildings and facilities; conduct inspections of District building floors and determine maintenance and repair needs. *E*

Leads, directs, participates in, and provides insight into the maintenance and improvements of flooring, tile and related finishes and computerized maintenance management systems that support work order management and preventative, corrective, and predictive maintenance programs associated with flooring systems and associated finishes. *E*

Determine and schedule floor covering replacement and order materials to complete the work. *E*

Maintain floor covering warehouse stock; conduct periodic inventory. *E*

Operate and maintain a variety of specialized tools and equipment; drive a vehicle to conduct work. *E*

Work from plans, sketches, or oral instructions; repair and lay linoleum, conventional and glue down carpet, and non-skid surfaces. *E*

Sand and seal hardwood floorings. *E*

Perform minor ceramic tile repairs. *E*

Perform related duties as assigned.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and training equivalent to floor covering trade apprenticeship program and five years floor covering experience.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license; successfully pass a Class B physical exam.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Methods, tools, materials and standard practices of the floor covering trade.
Proper applications and uses of a variety of floor coverings and adhesives.
Proper operation and maintenance of tools and equipment.
Flooring structures such as cement and wood.
Record-keeping techniques.
Technical aspects of field of specialty.
Health and safety regulations.

ABILITY TO:

Repair and lay floor covering.
Read and understand plans and drawings.
Follow written and oral instructions.
Prepare material, time and cost estimates.
Observe legal and defensive driving practices.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor work environment; driving a vehicle to conduct work; regular exposure to fumes, dust and odors.

PHYSICAL ABILITIES:

Lifting heavy objects; carrying, pushing or pulling carpet and linoleum; standing for extended periods of time; dexterity of hands and fingers to operate specialized tools and equipment; operations, procedures, specific rules and precedents of the office; kneeling or crouching.

HAZARDS:

Exposure to fumes from floor covering and adhesives.

Fresno Unified School District is an Equal Opportunity Employer and reasonable accommodations are made under the Americans with Disability Act as required by law.

E = Essential Functions