

Fresno Unified School District | Student Health Services

Role of Health Staff During Distance Learning

Distance Learning Plan Overview

Credentialed School Nurses are leaders in school health and will continue in that role during distance learning. Health Staff will continue to support students as they engage in Distance Learning by providing direct and indirect services that advance the well-being, academic, success and lifelong achievement and health of students. Credentialed School Nurses facilitate positive student responses to normal development; promote health and safety including a healthy environment; intervene with actual and potential health problems; provide case management services; and actively collaborate with others to build student and family capacity for adaptation, self-management, self-advocacy, and learning (NASN, [Code of Ethics](#), 2010). School nurses integrate “caring, kindness and respect into the nursing practice while promoting student health and well-being. The School Nurse will work closely with their assigned Licensed Vocational Nurses (LVN) & Trained Health Care Assistants (THCA) in delegating tasks that are within their scope of practice.

Expectations – During Distance Learning

All Health Services Staff

- ✓ Check emails at least 2-3 times a day
- ✓ Attend virtual school site/department meetings
- ✓ Remain available during scheduled work hours: 8-4 (work day) 8-3 (duty day)
LVN/THCA (8-2:30)
- ✓ Preparing Sites & picking up health supplies from Health Services
- ✓ Professional Development – CPR, Mandated Reporter, Skills, Policies, CEU’s, etc.
- ✓ Catch up on documentation
- ✓ Remain available and work collaboratively, as a health resource for your school site
- ✓ Projects – assigned or self-initiated
- ✓ Working with school staff on creative ways to connect and promote health with students
- ✓ Set up a Skype phone number to connect with families (Contact IT)
- ✓ N95 Fit Testing (to be scheduled)
- ✓ Review IT Resources: <https://www.fresnounified.org/supports/Pages/teacher-training.aspx>

School Nurses Responsibilities	LVN/THCA Tasks
<ul style="list-style-type: none"> ● Health Services Presentation to Staff – First 2 weeks ● Submit weekly progress update to Manager ● Health Check-Ins - assess students’ needs and provide appropriate health supports and interventions (see attachment) ● Connecting students with health resources & services ● Health & Wellness Education- Nurses provide information and appropriate referrals to students and families about the health and wellbeing of students. Nurses may also collaborate with school administrators/teachers to provide relevant information based on school site needs. ● Attend IEP and 504 meetings virtually or via teleconference. ● Computer entry of orders and other medical records. ● Immunization entry/follow-up- TK/K and 7th grade ● Create/Update HRAP ● Create/Update IEPs & 504’s ● HOA – clean-up of health problems, alerts, etc. ● Delegate tasks, within scope, to LVN/THCA ● Health Virtual Office Hours: Assessing and supporting students’ health in collaboration with families, educators and students. Maintain confidential information & establish an area for private health discussions. ● Educate & Sign-Off LVN/HA on annual skills: medications, catheters, gtube, diabetes, trach, etc. ● Sign-Off on annual skills ● Reviewing e-Cards and confirming medical conditions 	<p><i>Through collaboration and delegation by School Nurse:</i></p> <ul style="list-style-type: none"> ● Check in with School Nurse at least 1-2 times/day ● Submit weekly progress update to School Nurse ● Family communication and appropriate follow-up ● Community agency communication ● Immunization entry/follow-up- TK/K and 7th grade ● Scheduling appointments for School Nurse ● Follow-up calls with families ● Assist School Nurse in health lessons ● Other appropriate tasks as delegated by the School Nurse ● Join meetings with School Nurse as requested.