
Fresno USD DIVISION OF HUMAN RESOURCES
HR 5100.2
PERSONNEL FILES – ACCESS BY EMPLOYEES

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Employees of the Fresno Unified School District may review their own personnel file by making an appointment with Human Resources.

They may also grant permission in writing for a bargaining unit representative to review their personnel file in accordance with the provisions of collective bargaining agreements.

Employees who wish to make this request should review their collective bargaining agreement and comply with the negotiated process.

All employees will be required to complete a *Request to View Personnel File* form.