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Fresno USD DIVISION OF HUMAN RESOURCES  
HR 3401.1  
PROFESSIONAL GROWTH - CERTIFICATED

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In order to advance from one salary class to another, a transcript or grade card containing credits must be submitted to Human Resources prior to **August 31<sup>st</sup>** of each calendar year.

Refer to Article 51 of the FTA Collective Bargaining Agreement for additional information regarding certificated professional growth and salary advancement.

Professional Growth Units will be reflected on the Terms of Employment. Questions should be directed to Human Resources at 457-3500.