
Fresno USD DIVISION OF HUMAN RESOURCES
HR 2703.3
CREDENTIALS – SUBSTITUTE POSITIONS

The California Commission on Teacher Credentialing has issued the following statement:

Whether the assignment is during the regular school year or during a summer school session, the individual must hold the appropriate credential to perform the service. The school district and the county office are held accountable in their monitoring for holders of all substitute assignments. The holder of an Emergency 30-Day Substitute Teaching Permit may serve in a classroom assignment as well as a summer school assignment provided the employing agency can verify that the individual is serving as a substitute for a credentialed teacher and the assignment is not more than 30 days (20 for Special Education) for one teacher. The holder of an Emergency 30- Day Substitute Teaching Permit is not the teacher of record as he or she is serving as a substitute.

Different Substitute Credentials:

Emergency 30-day Substitute Teaching Permit-Title 5 80025

“This permit authorizes the holder to serve as a substitute teacher for not more than thirty days for any one teacher during a school year in grades twelve and below, including preschool, and in classes organized primarily for adults.”

Emergency Career Substitute Teaching Permit - 60-day Substitute Teaching Permit-Title 5 80025.

“This permit authorizes the holder to serve as a day-to-day substitute teacher in any classroom, including preschool, kindergarten, and grades 1-12 inclusive. The holder may serve as a substitute for no more than 60 days for any one teacher during the school year. The holder may serve for 20 days in a special education classroom. The permit is valid for one year and is renewable.

To qualify for this permit, the employer must verify three consecutive years of at least 90 days per year of day-to-day substitute teaching in the California school district requesting the permit. The three year period must immediately precede the date of the application.

Substitute in Special Education Classroom, Education Code 56061(a)

Specifies that individuals who hold documents authorizing substitute teaching may not serve in a special education classroom for any one teacher more than twenty days during a school year.

Substitutes with a Full Teaching Credential

Fully credentialed teachers may substitute for more than thirty days for any one teacher.

Policy Fresno Unified School District
DIVISION OF HUMAN RESOURCES
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Fresno, California