

---

Fresno USD DIVISION OF HUMAN RESOURCES  
HR 2602.3  
CONTRACT – PAID BY AN OUTSIDE AGENCY

---

The District may employ an individual whose contract is paid by an outside agency (e.g., Fresno County Office of Education, CSUF).

The outside agency is responsible for submitting a buyout proposal to the appropriate Cabinet level officer. The Cabinet level officer is responsible for review of the proposal and determining (a) whether or not there is any amount less than the specific employee's total salary and benefits covered by the outside agency, and (b) whether or not to commit funds to cover the difference in cost.

If a buyout is accepted, the Cabinet level officer collaborates with a Human Resources Administrator in facilitating the execution of the written buyout agreement, notifying Fiscal Services and submitting the agreement for approval by the Superintendent or designee prior to Board approval.