
Fresno USD DIVISION OF HUMAN RESOURCES

HR 2505

ANNUAL PAY SCHEDULE OPTIONS: CLASSIFIED EMPLOYEES ONLY

If a classified employee works *School Days Only*, (10, 10½, or 11 *month Duty Year*) and wish to have his/her pay schedule changed, the *Annual Pay Schedule Options* form must be completed and submitted to the Division of Human Resources. This form is only accepted in the month of June and it must be submitted by June 30th to take effect the beginning of the next school year. Any forms returned after June 30th will not take effect until the following year.

12 month Duty Year employees may only be paid on the 12 month schedule.

Policy Fresno Unified School District
DIVISION OF HUMAN RESOURCES

Revised: January 17, 2017

Admin reviewed: March 22, 2017

Fresno, California