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Fresno USD DIVISION OF HUMAN RESOURCES  
HR 2501  
DIRECT DEPOSIT

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Salary payments can be electronically deposited to the banking institution of an employee's choice.

The enrollment agreement is effective for the first payroll period in which it is received in Employee Self Service on or prior to the established cutoff date of the 15<sup>th</sup> of the month. On paydays, a direct deposit warrant containing all information relevant to an employee's EFT (electronic funds transfer) will be sent to his/her worksite.

Separation from employer will terminate the agreement. Final wages may not be subject to electronic funds transfer. When an employee returns to District employment after any length separation, he/she must sign a new Electronic Funds Transfer agreement.

If the financial institution rejects an electronic funds transfer, due to account closure or inaccurate information, a paper check will be issued. The processing of this check can take up to ten days.