

FRESNO UNIFIED SCHOOL DISTRICT
Position Description

TITLE:	Grounds Maintenance Worker II	REPORTS TO:	Assigned Supervisor
DEPARTMENT:	Operations	CLASSIFICATION:	Classified
FLSA:	Non-Exempt	WORK YEAR:	261 Days
BOARD APPROVAL:	July 29, 2009	SALARY:	N-32/Operations Salary Schedule

BASIC FUNCTION:

Under general direction of an assigned supervisor, operate a small riding and various push and/or walk-type mowers and edgers to perform grounds maintenance and gardening work around District schools, facilities and buildings to provide a safe and high quality learning environment for students and staff.

REPRESENTATIVE DUTIES: (Persons employed in this position may perform any combination of the essential functions shown below (E). This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements.)

Operate a small riding and various push and/or walk-type mowers, edgers and other equipment to perform timely grounds maintenance and gardening work around District schools, facilities and buildings to maintain a high quality environment for students, families and staff; drive a truck to conduct work; load and unload equipment. E

Operate a spray rig truck to apply herbicides and control weeds; assure the safe application of herbicides according to established procedures; wear appropriate protective suit and respirator as required. E

Calibrate spray rig on spray truck for proper application of materials for spraying; utilize various chemical, herbicide or pesticide applications. E

Prepare ground for planting; plant, cultivate, fertilize, rake, edge, water and spray plants and lawns; trim and prune shrubs, hedges, trees, lawns and flowers; weed planted areas; pick up and dispose of cuttings, branches, leaves and other debris following assigned tasks for the safety of students, staff, and visitors. E

Operate and maintain riding and push mowers and other landscaping machinery, tools and equipment; make minor repairs as necessary on gardening tools, machinery and equipment. E

Maintain records of chemical applications as required. E

Renovate athletic fields as assigned.

Assist other grounds maintenance personnel as assigned.

Perform related duties as assigned.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school with sufficient training and experience to demonstrate the knowledge and abilities listed below and two years gardening and grounds maintenance experience.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license when driving a District Vehicle; Qualified Applicators certificate required* or obtain within 6 months of hire.

Special Requirements:

Will be required to receive on-going herbicide applicator training by a licensed Qualified Applicator.

*Employee may obtain the Qualified Applicators license after receiving certificate and passing exam.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Methods, supplies and tools used in general grounds maintenance work.
- Basic grounds maintenance procedures including mowing, spraying, edging, raking and weeding.
- Laws, rules and regulations related to the application of herbicides and pesticides.
- Methods and materials used in controlling pests, insects and weeds.
- Health and safety regulations.
- Operation and maintenance of hand and power tools and equipment used in groundskeeping.
- Appropriate protective suit and respirator usage as required.
- Basic record-keeping techniques related to work orders and grounds maintenance activities.
- Safe working methods and procedures.
- Proper lifting techniques.
- Interpersonal skills using tact, patience and courtesy.
- District goals.

ABILITY TO:

- Operate a variety of grounds maintenance tools, machines, and equipment such as: walk-type mowers, ~~and~~ edgers, leaf sweepers, renovators, shear pruners, sprayers, and tractors.
- Assist in using chipper and chainsaw equipment after receiving appropriate safety and operation training.
- Assist others in specialized groundskeeping activities.
- Observe legal and defensive driving practices.
- Mow, edge, water, weed, fertilize, rake and cultivate lawns, flower beds, athletic fields and other landscaped areas.
- Recognize common turf and plant disease and species of ornamental shrubs, trees and flowers.
- Use various chemical, herbicide or pesticide applications.
- Meet schedules and time lines.
- Read and write at a level appropriate to the duties of the position and follow both oral and written directions effectively in English.
- Maintain cooperative working relationships and communicate with a diverse range of people using patience and courtesy.
- Apply integrity and trustworthiness in all situations.
- Perform strenuous physical work.
- Actively participate in meeting District goals.

WORKING CONDITIONS:

ENVIRONMENT:

Outdoor work environment; driving a vehicle to conduct work; seasonal heat and cold or adverse weather conditions; exposure to chemicals, noise, dust, odors, and fumes from vehicle and equipment operation.

PHYSICAL ABILITIES:

With reasonable accommodations, if necessary, dexterity to operate grounds equipment; reaching overhead, above the shoulders and horizontally; standing for extended periods of time; walking over rough or uneven surfaces; bending at the waist; carrying, pushing or pulling equipment; heavy physical labor.

Fresno Unified School District is an Equal Opportunity/Affirmative Action Employer and reasonable accommodations are made under the Americans with Disability Act as required by law.

E= Essential Functions

APPROVALS:

Kim Mecum, Associate Superintendent
Division of Human Resources

Date

Michael E. Hanson
Superintendent

GRNDS.M.W.II.MEY 7/29/09