

FRESNO UNIFIED SCHOOL DISTRICT
Position Description

TITLE:	Grounds Maintenance Worker I	REPORTS TO:	Assigned Supervisor
DEPARTMENT:	Operations	CLASSIFICATION:	Classified
FLSA:	Non-Exempt	WORK YEAR:	261 Days
BOARD APPROVAL:	July 29, 2009	SALARY:	N-30/Operations Salary Schedule

BASIC FUNCTION:

Under general direction of an assigned supervisor or designee, operate a variety of gardening tools and equipment to perform various grounds maintenance and gardening work around District schools, facilities and buildings to provide a safe and high quality learning environment for students and staff.

REPRESENTATIVE DUTIES: (Persons employed in this position may perform any combination of the essential functions shown below (E). This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements.)

Operate a variety of push and/or walk-type mowers, edgers, renovators and other equipment related to the maintenance of grounds and gardening work around athletic fields (excluding any renovation of playing surfaces), District schools, facilities and buildings. *E*

Plant, rake, edge, weed, cultivate, fertilize, water and spray lawns and plants; trim and prune shrubs, hedges, trees, lawns and flowers; pick up and dispose of cuttings, branches, leaves, and other debris following assigned tasks for the safety of students, staff and visitors. *E*

Prepare ground for planting, landscaping and sod; weed planted areas. *E*

Maintain push and/or walk-type mowers and other landscaping machinery, tools and equipment; make minor repairs/services as necessary. *E*

Occasional and light spraying of premixed or premeasured herbicides using a pump up sprayer as related to current assignment.

Assist other grounds maintenance staff as assigned.

Drive a vehicle to district work sites and perform a variety of clean up activities as assigned. *E*

Perform related duties as assigned.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and some gardening and grounds maintenance experience with sufficient training and experience to demonstrate the knowledge and abilities listed below.

Temporary assignment under the Fresno Unified School District Eligibility List may be used as part of the experience requirement.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license when driving a District vehicle.

Special Requirements:

Will be required to receive herbicide applicator training by a licensed Qualified Applicator before spraying; Qualified Applicator Certificate preferred.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Methods, supplies, tools, and other gardening equipment used in general grounds maintenance work.
- Basic grounds maintenance procedures including mowing, edging, raking, weeding, trimming hedges and trees.
- Health and safety regulations.
- Operation and maintenance of hand and power tools and equipment used in groundskeeping.
- Interpersonal skills using tact, patience, and courtesy.
- Safe working methods and procedures.
- District Goals.

ABILITY TO:

- Operate a variety of walk-type mowers, edgers, and other gardening tools and equipment to perform grounds maintenance and gardening work.
- Assist others in specialized groundskeeping activities.
- Mow, edge, water, weed, fertilize, rake and cultivate lawns, flower beds, and other landscaped areas.
- Observe legal and defensive driving practices.
- Learn to use various chemical, herbicide or pesticide applications upon required training.
- Learn to recognize common species of ornamental shrubs, trees and flowers.
- Read and write at a level appropriate to the duties of the position and follow both oral and written directions effectively in English.
- Maintain cooperative working relationships and communicate with a diverse range of people using patience and courtesy.
- Perform strenuous physical work.
- Actively participate in meeting District goals.
- Apply integrity and trustworthiness in all situations.

WORKING CONDITIONS:

ENVIRONMENT:

Outdoor work environment; driving a vehicle to conduct work; seasonal heat and cold or adverse weather Conditions; exposure to chemicals, noise, dust, odor and fumes from vehicle and equipment operation.

PHYSICAL ABILITIES:

With reasonable accommodations, if necessary, dexterity to operate grounds equipment; reaching overhead, above the shoulders and horizontally; standing for extended periods of time; walking over rough or uneven surfaces; bending at the waist; carrying, pushing or pulling equipment; heavy physical labor.

Fresno Unified School District is an Equal Opportunity/Affirmative Action Employer and reasonable accommodations are made under the Americans with Disability Act as required by law.

E= Essential Functions

APPROVALS:

 Kim Mecum, Associate Superintendent
 Division of Human Resources

Date

 Michael E. Hanson
 Superintendent

Date

GRNDS M.W.I.MEY 6/17/09