FRESNO UNIFIED SCHOOL DISTRICT
Position Description

TITLE: Maintenance Worker I
DEPARTMENT: Maintenance
FLSA: Non-Exempt
BOARD APPROVAL: 

REPORTS TO: HVAC & Refrigeration Supervisor
CLASSIFICATION: Classified
WORK YEAR: 261 Days
SALARY: Crafts Salary Schedule/90% Union Scale

BASIC FUNCTION:

Perform a variety of unskilled and semi-skilled construction, maintenance and repair work on school grounds, buildings facilities, and equipment.

DISTINGUISHING CHARACTERISTICS:

Maintenance Worker I is the entry-level classification in the series. Incumbents perform routine maintenance and repair and replace filters on air handling equipment. Maintenance Worker II incumbents perform semi-skilled work and are required to possess a Class A driver's license. Incumbents in the Maintenance Worker III classification operate a variety of moderately heavy power equipment which require greater skill in the removal of access soil and refuse. Maintenance Worker IV classification incumbents perform complex heavy equipment operation and fence installation and may serve in a lead capacity for other maintenance personnel.

REPRESENTATIVE DUTIES:

Perform a variety of unskilled and semi-skilled construction, maintenance and repair work on school grounds, buildings facilities, and equipment; assist maintenance personnel in the daily activities of the department and special projects. E

Change filters, lubricate, oil and perform preventative maintenance on HVAC units. E

Drive a pickup truck and flat-bed to transport trash, dirt, building supplies, materials and equipment; load and unload trucks. E

Assist maintenance trades in the repair or renovation of District buildings, facilities and equipment. E

Operate and maintain a variety of hand and power tools and equipment. E

Prepare and maintain routine records. E

Perform related duties as assigned.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and experience in general construction, maintenance and repair work.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license; successfully pass a Class B physical exam.

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KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:
Common tools, materials, equipment and terminology used in the general maintenance trades.
Rules, regulations and policies pertaining to the maintenance of school facilities.
Safe working methods and procedures.

ABILITY TO:
 Appropriately use tools and equipment common to the maintenance trade.
  Operate tools and equipment used in general maintenance work.
  Prepare routine reports and records.
  Understand and follow oral and written directions.
  Work cooperatively with others.
  Observe legal and defensive driving practices.

WORKING CONDITIONS:

ENVIRONMENT:
Indoor and outdoor environment; driving a vehicle to conduct work; regular exposure to fumes, dust and odors; seasonal heat and cold or adverse weather conditions.

PHYSICAL ABILITIES:
Standing and walking for extended periods of time; bending at the waist; pushing and pulling maintenance supplies and equipment; lifting and moving heavy objects; climbing ladders; reaching overhead, above the shoulders and horizontally; climbing ladders, stairs, scaffolding, and ramps; dexterity of hands and fingers to operate hand and power tools.

HAZARDS:
Working on ladders or scaffolding; fumes from paints and solvents; working in confined areas; working around asbestos.

APPROVALS:

Deberie L. Gomez, Associate Superintendent
Division of Human Resources

Charles E. McCully
Superintendent

8/5/96  Date

M.W. PD BMH 05/15/96

May 1996
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