

# FRESNO UNIFIED SCHOOL DISTRICT

## Position Description

<b>TITLE:</b>	Carpenter	<b>REPORTS TO:</b>	Assigned Supervisor
<b>DEPARTMENT:</b>	Maintenance	<b>CLASSIFICATION:</b>	Classified
<b>FLSA:</b>	Non-Exempt	<b>WORK YEAR:</b>	261 Days
<b>BOARD APPROVAL:</b>	May 19, 2021	<b>SALARY:</b>	IAMAW Crafts Hourly Salary Schedule Grade M-57

### Basic Function:

Perform journey-level rough and finish carpentry work in the alteration, renovation, repair and construction of District facilities; perform locksmithing and cement forming and finishing work.

**REPRESENTATIVE DUTIES: (Persons employed in this position may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge or abilities with this classification, but is intended to accurately reflect the principal job elements.)**

Perform skilled rough and finish carpentry work in the alteration, renovation, repair and construction of District facilities. *E*

Design and construct walls, shelves, and furniture. *E*

Repair floors and roofs. replace windowpanes. *E*

Draw plans, estimate project costs and order materials on a job by job basis; maintain work and material records. *E*

Perform necessary milling, staining and finishing work. *E*

Repair or replace tumblers, springs and other parts; repair panic bars and other exit hardware. *E*

Mix, set forms and finish concrete. *E*

Make and repair school and office furniture, equipment, and wooden fixtures; perform mill and cabinet work. *E*

Maintain and repair woodwork of buildings; fit doors, window, sashes and screens; install partitions and ceiling tiles. *E*

Operate lathes, planers, shapers, joiners, sanders, band saws and other woodwork equipment; operate a District vehicle and related equipment; maintain equipment, tools and work area in a safe, clean and orderly manner. *E*

Perform maintenance on equipment as necessary.

Perform related duties as assigned.

**EDUCATION AND EXPERIENCE:**

Any combination equivalent to: graduation from high school and training equivalent to carpenter apprenticeship program and five years journey-level carpentry experience.

**LICENSES AND OTHER REQUIREMENTS:**

Valid California driver's license; successfully pass a Class B physical exam.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

Principles, methods, equipment, tools and material of skilled rough and finish carpentry work.  
Building and safety codes and regulations.  
Quality and adaptability of various woods.  
Basic record-keeping techniques.

**ABILITY TO:**

Perform skilled rough and finish carpentry work to repair, construct or remodel District facilities.  
Prepare sketches and designs of proposed projects.  
Understand and work from blueprints.  
Understand and follow oral and written instructions.  
Maintain records.  
Work independently with minimal supervision.  
Work efficiently to meet schedules and timelines.  
Observe legal and defensive driving practices.  
Work cooperatively with others.  
Maintain work pace appropriate to given workload.

**WORKING CONDITIONS:**

**ENVIRONMENT:**

Indoor, outdoor and shop environment; driving to conduct work; noise from equipment operation; exposure to adverse weather conditions.

**PHYSICAL ABILITIES:**

Kneeling, pulling, pushing, carrying and lifting heavy objects; climbing ladders; standing for extended periods of time; heavy physical labor; bending at the waist; crawling; reaching overhead, above the shoulders and horizontally; dexterity of hands and fingers to operate specialized tools and equipment; hearing and speaking to exchange information.

HAZARDS:

Working on ladders or scaffolding at heights; working in a cramped or restrictive work chamber; working around and with machinery having moving parts; exposure to flying debris or nails.

Fresno Unified School District is an Equal Opportunity Employer and reasonable accommodations are made under the Americans with Disability Act as required by law.

***E = Essential Functions***